

# Marlow Volunteer Fire Department

1019 Oliver Springs Highway  
Clinton, TN 37716

phone 865.435.1050  
marlowvfd@gmail.com

Dear Prospective Support Member,

Thank you for your interest in joining our department!

Those of us who volunteer for the Marlow Volunteer Fire Department are dedicated to protecting and preserving the safety of your family and your property. Although we are a volunteer organization, we take pride in serving our community, in being a part of a team, and in doing an excellent and professional job in everything we do.

The following pages provide a brief overview of our department and tell you a bit about who we are, what we do, how we do it, and how you can help. An application to become a support member is included.

We are grateful for the support our community has shown us in the past. We appreciate you taking the time to learn about our department, and hope you will give serious consideration in joining us. If you have any questions or would like to discuss becoming a member, please call me. I look forward to hearing from you!

Sincerely,

Stephanie Fox  
Fire Chief

## **Prospective Member Information**

The Marlow Volunteer Fire Department welcomes you as a prospective member!

Because it takes all types of people doing a variety of things to run a fire department, our members fall into two basic categories: those who fight fires and those who provide "behind the scenes" support. Both are equally important. We can't fight fires without trained firefighters, and we can't stay in the business of fighting fires without someone to order equipment, pay the bills, maintain our stations and equipment, and handle the paperwork.

Whatever your background, experience, age, or gender, we have a job for you!

All members are expected to attend monthly membership meetings on the second Monday of each month, and to participate in department sponsored activities. Additionally, firefighters are required to attend training meetings twice a month which are held on the first and third Mondays of the month. Please see the enclosed "Who We Are" page for a look at the number of hours our members contribute each month.

A minimum three month probationary period before being voted full membership status allows you a chance to determine your commitment of time to the department, and gives us an opportunity to evaluate your willingness to be a team player. For insurance purposes, and to protect the integrity of the department, the membership application includes a form that you will need to take to the Anderson County Detention Facility to obtain you're driving and criminal records. This completed form should be returned to the fire department with your application.

Please read on if you are interested in becoming a support member in our department. Included in this packet is information about becoming a support member with our department. If you decide you want to be a firefighter there is a separate packet with that information.

# Prospective Support Members

## Becoming a Support Member

As a support member below are a few of the many ways in which you can use your skills and talents.

### At the Station

As a support member, you may choose to be "behind the scenes" only at the station, maintaining and improving our buildings and grounds, taking responsibility for some of the administrative paperwork, helping to raise funds and solicit contributions, writing press releases/grants/proposals, or maintaining our fleet of trucks. You may choose to work with our Ladies' Auxiliary in their fundraising rummage sales.

### At the Scene

You may choose to be "behind the scenes" *at* the scene, not fighting fires but assisting our firefighters by directing traffic, taking video or still photographs, talking with the press, or controlling onlookers. You may choose to train to drive a truck for water shuttle operations or learn to be a pump operator. These activities also require NIMS training; see MVFD required training for all responders.

Whatever your choice, you'll be providing a valuable service, not only to the Marlow Volunteer Fire Department, but to the entire community we serve.

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## Support Membership Application

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Birthdate: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Driver's License: State Issued \_\_\_\_\_ DL# \_\_\_\_\_ Expiration \_\_\_\_\_

Employer: \_\_\_\_\_ Work Hours: \_\_\_\_\_ to \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_

I can volunteer: \_\_\_ Weekdays \_\_\_ Evenings \_\_\_ Weekends

### Character References:

Name: _____	Name: _____
Address: _____	Address: _____
City/State: _____	City/State: _____
Phone: _____	Phone: _____
Relationship: _____	Relationship: _____

I would like to contribute the following skills and talents to help the department as a support member. (Please check as many as apply.)

- |   |   |
|---|---|
| <input type="checkbox"/> Secretarial skills             | <input type="checkbox"/> Speaking to school children        |
| <input type="checkbox"/> Bookkeeping skills             | <input type="checkbox"/> Organizing special events          |
| <input type="checkbox"/> Still or video photography     | <input type="checkbox"/> Soliciting contributions           |
| <input type="checkbox"/> Writing                        | <input type="checkbox"/> Recruiting volunteers              |
| <input type="checkbox"/> Designing/art                  | <input type="checkbox"/> Maintaining buildings & grounds    |
| <input type="checkbox"/> Producing audiovisual material | <input type="checkbox"/> Maintaining trucks                 |
| <input type="checkbox"/> Speaking to civic groups       | <input type="checkbox"/> Working with the Ladies' Auxiliary |
| <input type="checkbox"/> Other (please describe) _____  |   |

I have had the following experience in the skills/talents checked above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

With this application please include a copy of your resume.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### For Department Use Only:

Date Eligible as Active Member: \_\_\_\_\_ Date Voted Active: \_\_\_\_\_  
Date Became Inactive Member: \_\_\_\_\_ Reason: \_\_\_\_\_  
Date Equipment Returned: \_\_\_\_\_

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## POLICE RECORD RELEASE AUTHORIZATION

I, \_\_\_\_\_, do hereby authorize you to release any and all records about me to the Anderson County Volunteer Fire Department - Marlow Unit, for the purpose of consideration for membership.

### Personal Information:

Full Name: \_\_\_\_\_

Aliases: \_\_\_\_\_

D.O.B.: \_\_\_\_\_

SSN: \_\_\_\_\_

Current Address: \_\_\_\_\_

City, State, Zipcode: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Receiving Law Enforcement Agency:**

Please list below any record/records of conviction you have on file for the above named individual. Please list dates of convictions, crime, and sentencing.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Information Recorded By: \_\_\_\_\_

**Please return this form and any attachments (if applicable) to the Marlow Volunteer Fire Department.**

## **Our History**

The Marlow Volunteer Fire Department was organized in 1979 and began answering an average of 80 calls per year with a 500 gallon, 500 GPM 1953 Howe pumper that was purchased with a loan co-signed by the founding members.

During the past three decades, we have been blessed with the generous support of Anderson County, through volunteers, cash donations, merchant contributions, as well as Federal and State grants, allowing us to answer emergency calls with improved equipment and efficiency.

At present, our volunteers operate out of two stations, one located in the Marlow community and one in the Donovan community, serving approximately 10,000 Anderson County residents in 3,800 structures spread over an area of 65 square miles.

We continue to update our fleet of trucks, which currently includes two pumpers, two tankers, a reserve pumper/tanker, a brush/rescue truck, and a command vehicle. Our tanker trucks carry two portable dump tanks to support water shuttle/drafting operations, since hydrants are limited in the rural sections of our county.

Through continued equipment upgrades and twice-monthly training meetings, the department has earned a Class 5/10 rating from the Insurance Services Office. The Class 5 rating applies to properties within five road miles of either station while the Class 10 rating applies to properties over five miles away. This rating is an objective, independent evaluation of the department's capabilities and saves homeowners, churches, and businesses in our service area a tremendous amount of money in reduced property insurance premiums per year.

Our department has mutual aid agreements with area emergency organizations and answers calls for assistance from emergency agencies in the county, as well as outlying volunteer fire departments. With mutual aid responses and an increasing population in Anderson County, our emergency calls now number in excess of 600 per year.

Marlow Volunteer Fire Department is an independent, non-profit corporation that is run strictly by its volunteer membership. No member receives any direct or indirect compensation for services. Presently, approximately 40 men and women give of their time and experience to perform firefighting, training, fundraising, maintenance, and administrative tasks. New members are always welcome, and needed, to volunteer in any or all of these areas.

## Who We Are

Who are we? We're your neighbors.

Most of us work, some of us are retired, and a few of us are students. Some of us have been here since the department began. Some of us have been here only a short time.

All of us are volunteers, but when we're serving our community as members of the Marlow Volunteer Fire Department, we work hard, and we work as a team — ***because without us, our community has no fire protection.***

Every month each of us contributes several hours to make sure our department is ready to help whenever you call. This is how we use those hours:

### Firefighters/First Responders

Responding to Calls	35 hours per month (average)
Basic Training	6 hours per month
Advanced Training	6 hours per month (average)
Equipment Maintenance	3 hours per month

### Officers/Board of Directors

Administrative Meetings	6 hours per month
Administrative Tasks	7 hours per month

### Secretary/Treasurer

Administrative Meetings	6 hours per month
Secretarial and Bookkeeping	12 hours per month

### All Members

Fundraising	2 hours per month (average)
Membership Meetings	2-3 hours per month
Care of Building/Grounds	2 hours per month

As you can see, all members contribute an average of seven hours per month. With the additional 50 hours for firefighters/first responders, the majority of our members are giving 57 hours each month. Responsibilities of officers and directors who are also firefighters push their total to 70 hours per month.

Sound like a lot of time? You're right, it is. But we think your safety is worth every hour we give!

## How We Get to the Emergency Scene

If you need us, we want to arrive as fast as we can and with the right equipment. To help us respond quickly, we maintain two stations. Marlow station is located at 1019 Oliver Springs Hwy for first response to the east section of our service area. Donovan station is located at 1165 Dutch Valley Rd for first response to the west section. Our trucks include:

**Engines (also known as pumper trucks)** – carry fire hoses and pump water from fire hydrants or ponds. They can also carry water for use when water isn't nearby. They are equipped with ladders, lights, tools, and light rescue equipment necessary to help us get to people in need.

**Tanker trucks** – carry water to a fire scene. Tankers are important vehicles to our department since most homes in our service area have no fire hydrants nearby.

**Miscellaneous** – incident command and brush/rescue.

Kind of Vehicle	Year Made	Year Obtained	What It Can Do	Cost Without Equipment
Pumper/Tanker 753	2015	2015	Carry/dump 1800 gallons of water; pump at 750 gallons/minute (GPM)	\$225,000
Pumper/Tanker 752	2010	2010	Carry/dump 2000 gallons of water; pump at 750 gallons/minute (GPM)	\$200,000
Tanker 754	1991	2002	Carry/dump 1800 gallons of water; pump at 350 gallons/minute (GPM)	\$60,000
Pumper 758	2001	2001	Carry 1000 gallons of water; pump at 1000 gallons/minute; first due engine Marlow; top-mount pump	\$130,000
Pumper 751	2007	2007	Carry/dump 1000 gallons of water; pump at 1250 gallons/minute; first due engine Donovan; top-mount pump	\$145,000
Brush/Rescue 755	2004	2004	Carry 300 gallons of water; pump at 500 gallons/minute; extrication equipment; 4WD	\$68,000

## What We Wear to Work

When we respond to an emergency call, we need to protect ourselves so we can protect you. In Tennessee, it doesn't matter if you're a volunteer or a career (paid) firefighter, the law requires us to wear specific articles of clothing; and use certain equipment to keep us safe. Starting from the top, these items are our "gear."

Our **helmets** are made from polycarbonate or thermoplastic and can withstand an impact of more than 200 pounds. They have a visor made of lexan to protect our eyes. New helmets cost \$250 each.

For further head protection, we wear **Nomex hoods** that cost \$40 each.

Our "**turnout**" **coats** are made from a flame resistant fabric (P.B.I.) and have liners made of another fabric known as Gortex so that they protect us from as much as 1,000 degrees of heat and keep us dry. Each new coat costs \$1,250.

We also wear "**bunker**" **pants** made from the same materials as our coats. Each new pair costs \$1,250.

Our **gloves** protect us from heat as well as sharp or rough objects. They are made of lined leather with P.B.I., a new pair costs \$40.

Our **boots** are made of leather or rubber and have steel toe guards and soles. Each new pair costs \$120-\$250.

In order to enter a burning building or get near dangerous gas or chemicals, we must wear **breathing apparatus** capable of providing us with clean air for about 30 minutes. Each new breathing apparatus costs \$6,000.

Because we are volunteers and we don't man the station as paid departments do, each of our firefighters must be equipped with a voice pager (\$400 each) and many have a portable radio (\$500 each) to allow them to receive notification of calls and to communicate with others in the department before, during, and after an emergency call.

Our department provides gear and pager/radio for all firefighters. As you can see, each firefighter who enters a burning building is wearing equipment worth \$10,000. At present, we have 25 active firefighters.

That *is* a lot of money, but the safety of our volunteers is our number one priority.